

Statutes and By-Laws of the International Clinical Neurophysiology Society (ICNS)

Adopted by the ICNS, September, 2006

Ratified by the IFCN General Assembly, September, 2006

Amendment ratified by the IFCN General Assembly, October 31, 2010

Amended by IFCN ExCo and approved by the Rules Committee, February 2012

Approved by the ICNS and the IFCN General Assembly, March 2014

INTERNATIONAL CLINICAL NEUROPHYSIOLOGY SOCIETY

Mission Statement

The International Clinical Neurophysiology Society (for members of non-affiliated countries) is a professional association dedicated to fostering excellence in clinical neurophysiology and furthering the understanding of nervous system function in health and disease through education, research and the provision of a forum for discussion and interaction. This society is designated for members from countries that do not have an affiliated society membership in the International Federation of Clinical Neurophysiology (IFCN).

STATUTES

Article I. Name

The name of the society shall be “International Clinical Neurophysiology Society (for members of non-affiliated countries).” The name shall be abbreviated ICNS.

Article II. Purposes

The purposes of the society shall be:

- to promote clinical neurophysiology in less developed or less populated countries, where national societies are not formed;
- to promote personal contact between investigators in clinical neurophysiology and closely related fields, between the society and other similar societies throughout the world through the IFCN, thus facilitating exchange of scientific and professional information and opinions;

- to foster scientific research for the greater understanding and knowledge of clinical neurophysiology and disorders for which it is applied;
- to arrange for the exchange of journals or other written materials in these fields;
- to assist in the formation of committees for evaluation of standards, techniques, procedures, education, training or qualification of physicians or technologists; and
- to achieve high standards for clinical practice of clinical neurophysiology.

Article III. Members

The society shall consist of honorary fellows and members from non-affiliated countries. Additional members may be from countries with an affiliated society if the individual cannot be a member of that affiliated society. Regarding the possible acceptance of members from countries with national societies, the final decision is taken by the IFCN Executive Committee after analyzing the reasons given by the national society and the curriculum of the candidate.

Honorary fellows and members shall vote on any question concerning the society. Each person is entitled to one vote.

Should the number of members in any one country exceed 10, it is expected that they will apply to the IFCN for affiliation. Should affiliation take place, the individual members of the ICNS from that country will be transferred to the new affiliated national society. In that case, individual memberships in ICNS shall be discontinued.

Article IV. Officers

Section 1. Honorary fellows and members shall be eligible to hold elected office.

Section 2. The officers of the society shall be President, Secretary and Treasurer.

The President shall be selected by the IFCN Executive Committee either from the list of the ICNS members or from the IFCN Executive Committee members. The Secretary and Treasurer shall be the IFCN Secretary and IFCN Treasurer.

Article V. Meeting of the Society

The society shall physically meet at the time and location of the International Congress.

Article VI. Rules Consistency

The IFCN Rules Committee will review any issues arising out of conflicting rules or opinions about ICNS rules, or between the ICNS rules and other IFCN organizations' rules. Decisions of the IFCN Rules Committee shall be final. These ICNS Statutes/By-Laws shall be considered to be By-Laws of the IFCN.

Article VII. IFCN Membership

The ICNS shall be considered to be a member society of the IFCN. It shall be allowed to apply for membership in IFCN Chapters. It shall elect one Delegate to IFCN General Assembly from ICNS members excluding the IFCN Executive Committee officers. The ICNS delegate has 1 vote in the IFCN General Assembly, and may nominate candidates and vote in the election of IFCN Executive Committee directors.

Article VIII. Effective Date

Section 1. These ICNS Statutes/By-Laws will become effective upon acceptance by at least 15 prospective ICNS members, and after acceptance by the IFCN in accordance with its rules for acceptance of IFCN By-Laws.

Section 2. These ICNS Statutes/By-Laws may be amended in accordance with proposals initiated by ICNS officers or by petitions signed by at least 15 members of the society. Such proposals shall be placed on the agenda for general discussion at the next meeting. If approved at the meeting, a final adoption will be made by mail ballot sent to all members of the society. Changing the Statutes/By-Laws requires responses from a majority of eligible voters, with at least two-thirds of the voting members voting in favor of the proposed amendment. All amendments to the Statutes/By-Laws shall take effect immediately after both the necessary two thirds votes and ratification by the IFCN in accordance with its rules for acceptance of IFCN By-Laws.

BY-LAWS

A. Members

Honorary fellows are distinguished workers in the field of clinical neurophysiology. Honorary fellows do not pay fees for dues.

Members are experienced individuals in the field of clinical neurophysiology,

including physicians, neuroscientists, and others who have distinguished themselves in the field. Members pay dues, vote and may hold appointive office. Honorary fellows and members are not permitted to run for IFCN Executive Committee positions.

Applications for membership for any category of membership shall be made in writing to the ICNS President along with any documentation required by policies and procedures of the society. Acceptance for membership or change in membership status shall be made by the IFCN Executive Committee.

Any member who fails to pay dues for three successive years shall be considered to have withdrawn from the society, and his or her membership will be discontinued. The individual may, however, reapply for membership in the normal manner.

Any individual considered to have acted in a manner unworthy of membership in the society may be dismissed from membership by a majority vote of society members present at the next meeting. The individual shall have the right to appear before the ICNS Assembly, hear the charges and argue in defense, with witnesses if desired.

B. Officers

The ICNS President shall preside at all business meetings of the society. The ICNS President shall be allowed to vote in all matters before the society. The ICNS President shall appoint members to the standing and other committees of the society.

The IFCN Secretary shall serve as Secretary to the ICNS and shall ensure that a true and careful record of the meetings of the society is kept. The Secretary shall ensure that members are kept informed of society activity, proposed annual meetings, educational opportunities, process for applications for membership and other appropriate duties. The Secretary shall also keep a listing of the members with their addresses and other contact information. This information shall be distributed to officers and other members upon request.

The IFCN Treasurer shall be empowered to receive and hold in trust or otherwise such funds, personal or real property received by gift, bequest or otherwise, and to invest or reinvest, expend, convey or otherwise dispose of such funds or property in a manner as appropriate to accomplish the purposes of the society. Such actions will

be under the control and within the appropriate policies and procedures as established by the ICNS officers. The Treasurer shall pay all fees, bills or other obligations of the society and for that purpose shall sign checks or drafts in payment. The Treasurer shall be responsible for collecting fees or dues.

The ICNS officers shall be responsible for conducting the affairs of the society and have direction over all officers and all appointed committee members. It shall act on all questions of general policy and administration, and have final authority regarding policies and procedures of the society and expenditures of money and budgeting. It shall approve the date and place of the next meeting, and announce its decision to members of the society. The IFCN Executive Committee shall determine the annual dues, or waive dues as needed, or make other special assessments.

C. Elections

The IFCN Executive Committee shall set forth the policies and procedures for the timing and conduct of the nominations and the General Assembly of ICNS, which will elect the delegate. The delegate and the officers of the ICNS should remain for the length of the service of the elected IFCN Executive Committee.

D. Amendments to the Statutes/By-Laws

Amendments to the ICNS Statutes/By-Laws may be initiated by the ICNS officers or by a petition signed by at least 15 voting members of the society.

Statutes/By-Law amendments will be proposed to the voting members either by mail ballot or at the time of the meeting. A majority vote is needed to adopt the proposal.

Amendments must be ratified by the IFCN General Assembly before they can become effective.

E. Proposed Dues

Dues for individual members from non-affiliated countries initially should be US \$4.00.